



HIGH SCHOOL CODE OF CONDUCT

This code is a guideline only. Each case will be judged on its own merits, circumstances, aggravating and mitigating factors. The final say on discipline rests with the principal at all times.

There is a **zero tolerance** policy to misconduct, disruptive behaviour and insubordination. This conduct could lead to expulsion from Mountain View Academy.

Day to day, minor misconduct will be handled by prefects and teachers, but repeat offenders will be referred to the principal as a direct consequence of their insubordination or behaviour resulting in teaching being disrupted.

Minor disciplinary transgressions will be dealt with by means of detention. After the third consecutive detention within a term, a 2-hour Saturday morning detention will be enforced at a fee of R200.00. To clarify: when a third detention is given, one hour will take place on the Friday afternoon, and the 2-hour detention will take place on the Saturday immediately after. The detention time will be confirmed by the teacher/supervisor on duty.

Consistent problems, which the teachers and principal have repeatedly tried to resolve with the learner and his/her parents, could result in the learner being asked to leave Mountain View Academy. This is in accordance with the code of zero tolerance so that all learners may benefit from the small class structure at our school. No individual learner, who is constantly disruptive or needlessly demanding through bad behaviour, will be allowed to destroy the learning-friendly environment in our classes.

LETTERS OF WARNING

A letter of warning will be given:

- after a 2nd Saturday morning detention within a term
- for failure to attend detention
- for continuous, disruptive behaviour
- for insubordination and disrespect
- for breaking school rules on a regularly basis
- for any offence deemed serious enough by the principal

The second letter of warning will result in suspension for two days.

A second suspension may lead to an expulsion.

ACADEMIC STANDARD

Deadlines for projects and tasks are strictly enforced. A high standard of content as well as presentation of work and projects is expected. The expectations are meeting deadlines and quality of content. Work will have to be re-done until the teacher is satisfied with the end result. Mrs Fouché will be running Goal Rehabilitation classes on Wednesday afternoons for this purpose. These classes will be compulsory for learners whose work does not meet the standards.

A doctor's certificate is required if a learner is absent on the day of a formal assessment. The dates for all formal assessments are indicated on the term planner.

If projects or tests are not submitted and no doctor's note is provided, the learner will lose 5% per day until the task is handed in.

If learners do not attend the annual school camp, they are to attend school as per normal. Work will be set for them.

Should learners not attend an official school event (there are 4 per year, namely, the school camp, the concert, the fun run and prize giving, Covid protocols permitting), then they will have to make up this time at school on an alternative date. This is not negotiable.

IMMEDIATE EXPULSION:

The following offences may result in a learner being expelled from the school immediately:

- Sexual harassment – verbal or physical.
 - Racial abuse.
 - Being under the influence of drugs or alcohol.
 - Bringing drugs, cigarettes or alcohol onto school property or to school outings/functions/camps.
 - Wilful damage to school, staff or a fellow learner's property.
 - Physical assault.
 - Extreme insubordination/disrespect towards a teacher or principal.
 - Being disruptive in class where teaching and learning becomes problematic.
 - Unauthorised possession of property belonging to the school, a staff member or a fellow learner.
 - Causing harm to a fellow learner in any form; physical or emotional.
 - Any other serious offence that the principal deems warranted for expulsion.
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Please complete the following slip and return it to school:

A. To be completed by parent or legal guardian:

I, _____, (full name and surname)
parent/legal guardian of _____, have read
and fully understand the above Disciplinary Code. I agree to abide by the
requirements. (to be signed by parent or legal guardian).

Date: _____ Place: _____

Signature: _____

B. To be completed by learner:

I, _____, (full name and surname of learner)
have read and fully understand the above Disciplinary Code. I agree to abide by
the requirements. (to be signed by learner).

Date: _____ Place: _____

Signature: _____